Member of BIOGROUP
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BIOPHARMA
LIMITED
Committed to Serving Mankind
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Web: www.biopharmabd.com, www.biogroupbd.com
Plant: A-116, Tongi BSCIC Industrial Estate, Gazipur-1710

NOTICE OF THE 45TH ANNUAL GENERAL MEETING

Notice is hereby given that as per order passed by honorable High Court Division of the Supreme Court of Bangladesh, the 45th Annual General Meeting (AGM) of Bio Pharma Ltd. will be held on 28 December 2024, Saturday, at 11:00 AM using Online / Digital Platform through the Link: bpl45agm.abcmeeting360.com to transact the following business :

AGENDA

1. To approve the mode of AGM using Online / Digital Platform.
2. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June 2023 together with the Auditor`s Report thereon and the Directors' Report.
3. To approve and declare dividend for the year ended 30 June 2023.
4. To approve appointment of Auditor(s) for the year ended 30 June 2024.
5. To elect / re-elect Directors in accordance with relevant provisions of the Articles of Association of the Company.

By the order of the Board

Abu Sayed Muhammad Mahfujul Haque
In-Charge (Company Secretariat & Share Department)

Dhaka
02 December 2024

Notes :

1. The Register of Members of the Company shall remain closed during the Book Closure Period from 13 December 2024 to 28 December 2024; The Shareholders whose names would appear in the Register of Members during the Book Closure Period shall be entitled to attend the AGM and vote thereat and also be entitled to dividend if any.
2. A Member / Shareholder may appoint a proxy to attend and vote in his / her place by filling proxy form. The proxy form duly completed and stamped, must be deposited at the share division of the Company at least 48 (forty-eight) hours before the time scheduled for holding the meeting.
3. Members / Shareholders may download soft copy(ies) of Directors' Report and/or Financial Statements for the year ended 30 June 2023 from the Website of the Company using the Link: https://www.biopharmabd.com/agm
4. Members can join the AGM using the Link: bpl45agm.abcmeeting360.com on their PC, Laptop, Tab or Mobile Phone providing respective Folio No. as User Name and Mobile Phone No. as Password. The Link shall be opened for e-voting 24 (twenty-four) hours prior to the time of AGM and shall remain open until conclusion of the AGM. The Member / Shareholder who needs to change his/her Mobile No. must submit request before beginning of the Book Closure.
5. If any Member / Shareholder has any question on the Financial Statements or on the Directors' Report or Auditors' Report, must submit the same at the registered office of the Company at least 48 (forty-eight) hours before the time of AGM in order to facilitate proper response.
6. No gift or allowance will be provided for attending the meeting.